

Hiring Requirements

Please note that applicants matched with our site must pass background checks and complete the required Human Resources paperwork prior to starting internship. Both Chatham and Excelsa conduct background checks. These include:

1. Pennsylvania Child Abuse History Clearance
2. Pennsylvania State Police Criminal Record Check
3. Federal Bureau of Investigation (FBI Criminal Background Check)
4. In addition, certain vaccinations, including COVID vaccines, are required. Exceptions can be requested. These requests are carefully considered with regard to the needs of the intern and the broader community. For more specific questions about which vaccinations are required for the site(s) that interest you, please contact:
 - a. Michele Mattis for Excelsa Health (MMattis@ExcelsaHealth.org)
 - b. Gina Zanardelli for Chatham (GZanardelli@chatham.edu)

Interns who match to one of our sites but do not complete or pass the background checks will not be allowed to start, or, if applicable, continue in the internship program. Background checks that have employment, education, or date discrepancies will be subject to review by Human Resources on a case-by-case basis.